



**Job Title:** Inspire 4 Sport Coach (Criminal Justice)

**Responsible to:** Head of Restorative Practice

**Place of Work:** HMP/YOI Cookham Wood

**Hours of Work:** 37.5 hours

**Pay Scale:** £24,000 - £26,000 depending on qualifications and experiences.

**Applications Close:** 5th May 2023 at 12pm

**Interview Dates:** 12th May 2023

**Job Purpose Statement:**

Effective management and delivery of sports coaching, multi-sport activities and reform activities inside and outside of a secure establishment.

**Main Responsibilities and Duties:**

The following is an indication of the type and level of the main priorities expected of this role as directed by your line manager and is not intended to be a comprehensive list of duties or tasks:

**Main responsibilities and duties:**

- Managing delivery inside the secure establishment in line with policy and regime procedures.
- Support the responsibility of individual sentence plans.
- Assisting the provision of ROTL (Released On Temporary Licence) and resettlement opportunities.
- Encouraging cohorts of young people and adults to make appropriate decisions about further participation in sport, education, and their futures.
- Supporting the needs of individuals and groups to create bespoke care services
- Offer a supportive collaboration with other partners including NHS, Novus, Resettlement and YOT workers to support the sentence plan and resettlement of individuals.
- Provide high quality practical activities and education to support Novus and HMP staff on an as needs basis.
- Provide 1:1 needs and reintegration service of boys and self-separation or Rule 49.
- Support the work with other partners to help monitor the impact of delivery and healthy lifestyles.
- Maintain and support the monitoring and evaluation for KPIs including NOMIS.
- Report to the Head of Restorative Practice on delivery, performance and project developments.
- Support sentence plan, formulation and education to support individuals case loads.
- Demonstrate constant high standards of behaviour and role modelling of company values.
- Working with the Head of Restorative Practice with timely reporting, in line with HMP requirements for safeguarding, safety and security.
- Support the recording and supply regular inventory checks, equipment stock and purchases to security managers.
- Opportunities to support other projects in the community and in adult secure establishments.

**Health and Safety:**

- To work according to Health and Safety regulations being aware for your own safety and the safety of others.

**Departmental Communication:**

- Attend meetings, briefings as appropriate and liaise with other staff.

**General:**

- To undertake any other duties that may be necessary from time to time as may be reasonably requested by the College.
- To work according to the Company policies and procedures.

**Safeguarding:**

Sports Connect is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. Offers of employment will be subject to a full Safer Recruitment Process and the successful candidate will be subject to an enhanced DBS check, satisfactory references and other background checks deemed appropriate for this role. This role is exempt from the Rehabilitation of Offenders Act 1974.

**Person Specification:**

<b>Qualifications</b>	<b>Essential</b>	<b>Desirable</b>
NGB Level 2 Sports Coaching Qualification		X
Enhanced DBS (A DBS check will be carried out by Sports Connect)	X	
Up to date safeguarding	X	
First Aid qualification		X
QTLS		X
<b>Experience</b>		
Organising/leading programmes of sports based activities	X	
Sports specific coaching	X	
Delivery of sports activity in the criminal justice system		X
Experience of youth work (or working with young people)	X	
Project Management		X
Delivery of education and training		X
Understanding of HMP and YCS systems and processes		X
An understanding of criminal justice system		X
Ability to motivate disengaged members of the community		X
Understanding of YOT, VRU and ISS processes		X
Knowledge of Community Sports Safety initiatives		X
<b>Skills</b>		
Excellent verbal, written and presentation skills	X	
Computer Literate	X	
Able to deliver sports based activities in a variety and range of environments	X	
Able to deliver across ability ranges	X	
Knowledge of MS Office and Google Drive		X
	X	

Fit our six company's values: Positive, Inclusive, Honest, Empowering, Respectful, Opportunity.		
<b>Other Requirements</b>		
Willing to undertake mandatory training and demonstrate awareness of Health & Safety requirements.	X	
Willing to undertake mandatory training and demonstrate awareness of GDPR.	X	
Willing to undertake all other mandatory training as required by the Company.	X	
The successful candidate will be required to adopt a student focus and commitment to developing knowledge of quality improvement processes and systems.	X	
<b>Safeguarding</b>		
Sports Connect is committed to safeguarding and promoting the welfare of young people and vulnerable adults. The candidate's ability to perform the duties aligned to safeguarding and Prevent strategies within this role will be explored during the interview process.	X	
A Sports Connect DBS will be carried out if offered the role	X	