



Further Education Lead Tutor (Sports)

Title of Role: Further Education Lead Tutor (Sports)

Responsible to: Further Education Head Tutor (Sports)

Salary: £9.74 - £14.56 per hour

Job Purpose Statement:

Lead on sports education lessons, and support students (including those with additional learning needs and/or disabilities) to ensure that they can access their study programme in order to be successful and progress. Planning and delivery of lessons to meet the needs of the qualification curriculums, at Level 2 and 3, working effectively and confidently with groups, as well as on a one to one basis, in a classroom setting and promoting social development through activities, clubs and events in the social areas and in the wider organisation. Providing opportunities for social interaction and the development of good communication, encouraging participation in small group activities and sports sessions.

Main Responsibilities and Duties:

The following is an indication of the type and level of the main priorities expected of this role as directed by your line manager and is not intended to be a comprehensive list of duties or tasks:

- To be a lead tutor on the Sport courses delivered, including NCFE and 1st4Sport qualifications.
- To monitor the quality of teaching to provide advice and support to departmental members alongside the Head of Study Programmes
- To identify, implement and monitor programmes to improve pupil outcomes
- To liaise with other specialist staff regarding students' needs and targets
- To organise, where appropriate, a programme of educational visits.
- To develop the materials necessary for delivery of the prescribed curriculum.

- To monitor within each year, the progress of pupils, using available tools such as Target Grades.
- To maintain and update NCFE Sport schemes of work in the agreed format that provide continuity and progression within and between years.
- To ensure that extension and enrichment work is used to stretch the most able (AG&T).
- To keep up to date with developments within the subject area and communicate this to departmental staff.
- To produce, monitor and review NCFE Sport Data that forms part of the results analysis created by the Head of Study Programmes.
- To ensure that paperwork required for NCFE is submitted promptly and correctly
- To complete NCFE Sports students' academic records and assessments.
- To produce reports for Directors as required.

Health and Safety:

- To work according to Health and Safety regulations being aware for your own safety and the safety of others.

Departmental Communication:

- Attend meetings, briefings as appropriate and liaise with other staff.

General:

- To undertake any other duties that may be necessary from time to time as may be reasonably requested by the College.
- To work according to the Company policies and procedures.

Person Specification:

Qualifications	Essential	Desirable
Relevant qualifications Level 3 Teaching Qualification 5 GCSEs including passes in English and maths.	X X	 X
Experience		
Experience of supporting young adults with a range of learning difficulties and/or disabilities or a willingness to undertake training. Experience of Microsoft Office Applications Experience leading on delivery within Post-16 education	X X	 X
Skills		
The ability to work in a manner to support the changing needs of students ensuring differentiation is implemented within the classroom. Additional skills/experience e.g., sign language, dyslexia support etc. Good verbal and written English Good communication and liaison skills. Strong commitment to team working. Good digital skills. Ability to embed English and maths in theoretical and practical sessions.	X X X X X	 X X
Other Requirements		
Willing to undertake mandatory training and demonstrate awareness of Health & Safety requirements. Willing to undertake mandatory training and demonstrate awareness of GDPR. Willing to undertake all other mandatory training as required by the Company. The successful candidate will be required to adopt a student focus and commitment to developing knowledge of quality improvement processes and systems.	X X X X	
Safeguarding		
Sports Connect is committed to safeguarding and promoting the welfare of young people and vulnerable adults. The candidate's ability to perform the duties aligned to safeguarding and Prevent strategies within this role will be explored during the interview process. The successful candidate will be required to have a DBS check to work.	 X X	